



SAVANNAH HISTORIC DISTRICT
BOARD OF REVIEW

Arthur A. Mendonsa Hearing Room
February 11, 2015 1:00 p.m.
Meeting Minutes

FEBRUARY 11, 2015 HISTORIC DISTRICT BOARD OF REVIEW REGULAR MEETING

HDRB Members Present: Keith Howington, Chair
Zena McClain, Esq., Parliamentarian
Debra Caldwell
Justin Gunther
Dr. Nicholas Henry
Stephen Merriman, Jr.
Marjorie Weibe-Reed
Tess Scheer
Robin Williams, Ph.D

HDRB Member Not Present: Ebony Simpson, Vice-Chair

MPC Staff Present: Tom Thomson, Executive Director
Ellen Harris, Director of Urban Planning and Historic Preservation
Leah G. Michalak, Historic Preservation Planner
Sara Farr, Historic Preservation Planner
Mary E. Mitchell, Administrative Assistant

City of Savannah Staff Present: Lorie Odom, Downtown Zoning Inspector

I. CALL TO ORDER AND WELCOME

1. [Call to Order](#)

Mr. Howington called the meeting to order at 1:05 p.m. and welcomed everyone in attendance. He outlined the purpose and role of the Historic District Board of Review.

II. SIGN POSTING

III. CONSENT AGENDA

2. [Petition of Brian Sowell, Board of Regents | 15-000189-COA | 305 Fahm Street | Alterations](#)

Attachment: [Staff Report.pdf](#)
Attachment: [Staff Images.pdf](#)
Attachment: [Submittal Packet.pdf](#)

Board Action:

The Savannah Historic District Board of Review does hereby approve the petition to install metal panels on a portion of the rear (south) façade of the Coastal Georgia Center located at 305 Fahm Street - PASS as requested because the proposed work is visually compatible.

Vote Results

Motion: Marjorie W Reed
Second: Robin Williams
Debra Caldwell - Aye
Justin Gunther - Not Present
Nicholas Henry - Abstain
Keith Howington - Abstain
Zena McClain, Esq. - Aye
Stephen Glenn Merriman, Jr. - Aye
Marjorie W Reed - Aye
Tess Scheer - Aye
Robin Williams - Aye

3. [Petition of Jerry Lominack for Lominack Kolman Smith Architects | 15-000192-COA | 660 East Broughton Street | Addition Amendment](#)

Attachment: [Staff Recommendation 15-000192-COA.pdf](#)
Attachment: [Ortho-Imagery -4878.pdf](#)
Attachment: [Context - Sanborn Maps -4878.pdf](#)
Attachment: [Submittal Packet - 660 East Broughton Street 15-000192-COA.pdf](#)
Attachment: [Previous Approval 13-004878-COA.pdf](#)
Attachment: [Previous Drawings 13-004878-COA.pdf](#)

Board Action:

The Savannah Historic District Board of Review does hereby approve the petition to revise the addition on the north terrace with the following conditions:
1. Ensure that the corrugated door is inset three inches;
2. Provide additional information to staff for review and approval on the kitchen vent, as per the previous approval; and - PASS
3. Provide a revised site plan,

Because the project is otherwise visually compatible and meets the design and preservation standards.

Vote Results

Motion: Marjorie W Reed

Second: Robin Williams

Debra Caldwell	- Aye
Justin Gunther	- Not Present
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Aye
Tess Scheer	- Aye
Robin Williams	- Aye

4. [Petition of Doug Bean Signs Inc. for Parker Companies | 15-000214-COA | 17 West McDonough Street | Signs](#)

Attachment: [Staff Recommendation.pdf](#)

Attachment: [Submittal Packet - 17 West McDonough Street 15-000214-COA.pdf](#)

Attachment: [Submittal Package - Street Frontage.pdf](#)

Board Action:

The Savannah Historic District Board of Review does hereby approve the petition for the installation of two free standing signs at 17 West McDonough Street, because they are visually compatible and meet the standards. - PASS

Vote Results

Motion: Marjorie W Reed

Second: Robin Williams

Debra Caldwell	- Aye
Justin Gunther	- Not Present
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Aye
Tess Scheer	- Aye
Robin Williams	- Aye

5. [Petition of Speedi Sign for RMC Boutique | 15-000284-COA | 316 East Bay Street | Signs](#)

Attachment: [Staff Recommendation.pdf](#)

Attachment: [Submittal Packet - 316 East Bay Street 15-000284-COA.pdf](#)

Board Action:

The Savannah Historic District Board of Review does hereby approve the petition for the proposed fascia sign, because it meets the standards and is visually compatible. The Savannah Historic District Board of Review does hereby continue the proposed directory sign until revisions to this section of the ordinance are adopted.

- PASS

Vote Results

Motion: Marjorie W Reed

Second: Robin Williams

Debra Caldwell

- Aye

Justin Gunther

- Not Present

Nicholas Henry

- Aye

Keith Howington

- Abstain

Zena McClain, Esq.

- Aye

Stephen Glenn Merriman, Jr.

- Aye

Marjorie W Reed

- Aye

Tess Scheer

- Aye

Robin Williams

- Aye

IV. ADOPTION OF THE AGENDA

6. [Adopt February 11, 2015 Agenda](#)

Board Action:

Approval to adopt the February 11, 2015 agenda. - PASS

Vote Results

Motion: Stephen Glenn Merriman, Jr.

Second: Marjorie W Reed

Debra Caldwell

- Aye

Justin Gunther

- Not Present

Nicholas Henry

- Aye

Keith Howington

- Abstain

Zena McClain, Esq.

- Aye

Stephen Glenn Merriman, Jr.

- Aye

Marjorie W Reed

- Aye

Tess Scheer	- Aye
Robin Williams	- Aye

V. APPROVAL OF MINUTES

7. [Approve Minutes of January 14, 2015](#)

Attachment: [01-14-2015 Minutes.pdf](#)

Board Action:

Approve Meeting Minutes of January 14, 2015. - PASS

Vote Results

Motion: Stephen Glenn Merriman, Jr.

Second: Marjorie W Reed

Debra Caldwell	- Aye
Justin Gunther	- Not Present
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Aye
Tess Scheer	- Aye
Robin Williams	- Aye

8. [Approve Special Called Meeting Minutes of December 19, 2014](#)

Attachment: [12-19-2014 Minutes Special Called Meeting.pdf](#)

Board Action:

Approve Special Called Meeting Minutes of December 19, 2014. - PASS

Vote Results

Motion: Stephen Glenn Merriman, Jr.

Second: Marjorie W Reed

Debra Caldwell	- Aye
Justin Gunther	- Not Present
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Aye
Tess Scheer	- Aye
Robin Williams	- Aye

VI. ITEM(S) REQUESTED TO BE REMOVED FROM THE FINAL AGENDA

VII. CONTINUED AGENDA

9. [Petition of Christian Sottile for Sottile & Sottile | 14-005099-COA | 215 West Broughton Street | New Construction: Part I Height and Mass](#)

Board Action:

The Savannah Historic District Board of Review does hereby continue the petition as requested by the petitioner. - PASS

Vote Results

Motion: Marjorie W Reed

Second: Robin Williams

Debra Caldwell	- Aye
Justin Gunther	- Aye
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Aye
Tess Scheer	- Aye
Robin Williams	- Aye

10. [Petition of Neil Dawson, Dawson Architects | 14-005106-COA | 512 West Oglethorpe Avenue | New Construction Hotel: Part II, Design Details](#)

Board Action:

The Savannah Historic District Board of Review does hereby continue the petition as requested by the petitioner. - PASS

Vote Results

Motion: Stephen Glenn Merriman, Jr.

Second: Robin Williams

Debra Caldwell	- Aye
Justin Gunther	- Aye
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Abstain

Tess Scheer	- Aye
Robin Williams	- Aye

11. [Petition of Neil Dawson for Dawson Architects | 14-005575-COA | 501 East Bay Street | Part 2: Design Details New Construction](#)

Board Action:

The Savannah Historic District Board of Review does hereby continue the petition as requested by the petitioner. - PASS

Vote Results

Motion: Stephen Glenn Merriman, Jr.
Second: Robin Williams

Debra Caldwell	- Aye
Justin Gunther	- Aye
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Abstain
Tess Scheer	- Aye
Robin Williams	- Aye

12. [Petition of Pat Shay for Gunn Meyerhoff Shay Architects | 14-006036-COA | 229 West Congress Street | Amendment to Part 1: Height and Mass, Signs and Awnings](#)

Board Action:

The Savannah Historic District Board of Review does hereby continue the petition as requested by the petitioner. - PASS

Vote Results

Motion: Marjorie W Reed
Second: Robin Williams

Debra Caldwell	- Aye
Justin Gunther	- Aye
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Aye

Tess Scheer	- Aye
Robin Williams	- Aye

13. [Petition of Gretchen Callejas for Felder & Associates | 14-006058 | 207 West Broughton Street | Rehabilitation](#)

Board Action:

The Savannah Historic District Board of Review does hereby continue the petition as requested by the petitioner. - PASS

Vote Results

Motion: Marjorie W Reed

Second: Robin Williams

Debra Caldwell	- Aye
Justin Gunther	- Aye
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Aye
Tess Scheer	- Aye
Robin Williams	- Aye

VIII. REGULAR AGENDA

14. [Petition of Eric O'Neill for Homeline Architecture | 14-005944-COA | 128 West Liberty Street | Alterations](#)

Attachment: [Staff Recommendation.pdf](#)
Attachment: [Context - Sanborn Maps.pdf](#)
Attachment: [Submittal Package - Drawings.pdf](#)
Attachment: [Submittal Package - Specifications.pdf](#)
Attachment: [Submittal Package - Paint Samples.pdf](#)

NOTE: Mr. Howington recused from participation in this petition. He is an employee of Greenline Architecture. Ms. McClain chaired the hearing.

Mr. Eric O'Neill was present on behalf of the petition.

Ms. Sara Farr gave the staff report. The petitioner is requesting approval for alterations to 128 West Liberty Street. The alterations will include the demolition of an existing metal deck in the rear courtyard and the construction of a new two story wood porch on stucco piers. The lot coverage is currently 47 percent and will be increased to 52 percent. The stucco piers will be stucco on CMU finished to match the existing stucco finish on the main structure. The first story of the porch will have a wood guardrail that is 3 feet 6

inches tall with 4 inches of spacing between square pickets. The first level will also include 8 inch square fiberglass columns with a Tuscan cap and base manufactured by DuraCast. The columns will have plain shafts. These columns will be topped by a wood entablature. A portion of the porch will be covered by lattice.

Ms. Farr said the second story of the porch will include 8 inch wood corner blocks painted to match the existing house trim. The railing will be wood T & G boards painted to match the existing house trim. The wood guardrail for the egress stairs will be visible above these boards. The existing black canvas will be re-used for the awning above the second level door.

Ms. Farr stated that the alterations also include the demolition of a window awning. The window will be replaced by a new 7 foot by 3 foot Marvin aluminum clad ultimate door in Stone White and wood trim and shutters that will match the existing. The shutters will be Timberlane premium wood shutters constructed of Spanish cedar. The awning will be replaced with an extension of the new porch. Stairs will be located adjacent to the new door. The new porch will be visible from Barnard Street. The paint colors for the project are: shutters and lattice: Benjamin Moore Black (2132-10); trim, columns and guardrails: Benjamin Moore White Dove (OC-17); porch ceiling: Benjamin Moore Palladian blue (HC-144) and deck boards: Benjamin Moore nightfall (1596).

Ms. Farr reported that staff recommends approval of the alterations, including construction of a new two-story deck, at 128 West Liberty Street with the condition that the railing height is reduced to 36 inches.

Board Action:

The Savannah Historic District Board of Review does hereby approve the petition for alterations, including construction of a new two-story deck, at 128 West Liberty Street with the condition that the railing height is reduced to 36 inches . - PASS

Vote Results

Motion:	Marjorie W Reed	
Second:	Robin Williams	
	Debra Caldwell	- Aye
	Justin Gunther	- Aye
	Nicholas Henry	- Aye
	Keith Howington	- Abstain
	Zena McClain, Esq.	- Abstain
	Stephen Glenn Merriman, Jr.	- Aye
	Marjorie W Reed	- Aye
	Tess Scheer	- Aye
	Robin Williams	- Aye

New Construction, Part II: Design Details

- Attachment: [Staff Recommendation 14-005945-COA.pdf](#)
- Attachment: [Submittal packet- drawings.pdf](#)
- Attachment: [Submittal packet- specifications.pdf](#)
- Attachment: [Aerial.pdf](#)
- Attachment: [Context - Sanborn Maps.pdf](#)
- Attachment: [Jasper Ward.pdf](#)
- Attachment: [Revised submittal packet- drawings.pdf](#)
- Attachment: [Revised submittal packet- Response to Staff Recommendations.pdf](#)
- Attachment: [Revised submittal packet- Row House Examples.pdf](#)

NOTE: Mr. Howington recused from participation in this petition. He is an employee of Greenline Architecture. Ms. McClain chaired the hearing.

Mr. John Deering was present on behalf of the petition.

Ms. Ellen Harris gave the staff report. The petitioner is requesting approval for Part 2: Design Details for new construction of four, four-story townhomes with raised stoops located between Macon and Charlton Streets, and between Bull and Drayton Streets. The proposed townhomes are located on the southeast trust lot of Jasper Ward adjacent to Madison Square and will be oriented to East Macon Street.

Ms. Harris said that on January 14, 2015, the Board approved Part I: Height and Mass with the following conditions to be reviewed with Part II: Design Details:

1. Restudy the railing configuration on the rear porches to be more consistent. Complete. The railing configuration on the rear porches is proposed to be iron pickets.
2. On the east, Drayton Street façade, add additional voids. Incomplete. The Drayton Street façade has not been revised.
3. Ensure that the column capital extends beyond the porch architrave. Complete. The column capital extends beyond the porch architrave,
4. Ensure that the apron to the garage is not erected on the public right-of-way. Complete. The apron is not erected on the public right-of-way.
5. Revise the driveways to ensure the sidewalks as a continuous uninterrupted pathway. Incomplete: The driveways have not been revised.

Ms. Harris said the Board also recommended approval of the variance from the 75 percent lot coverage requirement to allow 100 percent coverage and the variance from the 30 foot structured setback from Charlton Street to the Zoning Board of appeals, which were subsequently granted.

Ms. Harris reported that staff recommends approval for Part II: Design Details for four new row houses at 9 - 15 East Macon Street with the following conditions to be submitted to staff for review and approval:

1. Revise the east façade along Drayton Street to include additional voids. Staff recommends providing true voids in some of the shuttered openings;
2. Ensure that the doors are inset three inches from the façade;
3. Restudy the brick detailing on the east façade which includes a column that wraps from the south to the east;
4. Revise the driveways to ensure the sidewalks as a continuous uninterrupted pathway in materials.

Because the project is otherwise compatible and meets the design standards.

Board Action:

The Savannah Historic District Board of Review does hereby approve the petition for Part II: Design Details of four new row houses at 9-15 East Macon Street with the following conditions to be reviewed and approved by staff:

1. Restudy the brick detailing on the east façade which includes a column that wraps from the south to the east; and
 2. Revise the brick to one with a more refined texture.
- PASS

Vote Results

Motion: Robin Williams

Second: Nicholas Henry

Debra Caldwell	- Aye
Justin Gunther	- Aye
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Abstain
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Aye
Tess Scheer	- Aye
Robin Williams	- Aye

16. [Petition of Wubben Architects | 14-006061-COA | 615 Montgomery Street | New Construction: Part I, Height and Mass](#)

Attachment: [Staff Report.pdf](#)

Attachment: [Context Images.pdf](#)

Attachment: [SAGIS Map.pdf](#)

Attachment: [Historic Building Map - Gaston Ward.pdf](#)

Attachment: [Context - Sanborn Maps.pdf](#)
Attachment: [Submittal Packet - Drawings.pdf](#)

Mr. James Wubbena was present on behalf of the petition.

Ms. Leah Michalak gave the staff report. The petitioner is requesting approval for New Construction: Part 1, Height and Mass of a 2-story commercial building to be located on the vacant portion of the lot at 615 Montgomery Street. A 1-story brick building, which was built in 1990, exists on the northernmost portion of the lot. It was originally built for use by a church group and now houses "The Guild Hall." This new construction project will be an expansion of The Guild Hall's services. The building is designed to face Montgomery Street with access to the rear and to the parking from Ell Street. The building's footprint is proposed to be approximately 7,440 square feet, which does not qualify as Large Scale Development. The applicant attended an SPR meeting on January 22, 2015; no comments pertained to this review.

Ms. Michalak reported that staff recommends to continue the petition for New Construction: Part I, Design Details of a 2-story commercial building to be located on the vacant portion of the lot at 615 Montgomery Street for the petitioner to consider the following:

1. Revise the rhythm and spacing of the punched opening on the front façade to be visually compatible with historic building and so that the spacing between the windows does not exceed two times the width of the proposed windows.
2. Revise the location of the south brick fence to create a wall of continuity.
3. Add a string course to the parapets.
4. Increase the height of the ground floor to a minimum of 14 feet - 6 inches.
5. Revise the building to have a first floor that is visually taller than the second floor.
6. Revise the proposed materials of the building to include materials that are visually compatible with surrounding historic commercial buildings.
7. Revise the storefronts, on both the east and north facades to include a sill or to extend from at 18-24 inch tall base of contrasting material.
8. Revise the locations of the proposed second floor awnings.
9. Reduce the Ell Street curb cut from 24 feet to 20 feet maximum.

Board Action:

The Savannah Historic District Board of Review does hereby continue the petition for New Construction: Part 1, Height and Mass of a 2-story commercial building to be located on the vacant portion of the lot at 615 Montgomery Street for the applicant is consider the following:

1. Revise the rhythm and spacing of the punched opening on the front façade to be visually compatible with historic building and so that the spacing between the windows does not exceed two times the width of the proposed

- windows.
2. Revise the location of the south brick fence to create a wall of continuity.
 3. Add a string course to the parapets.
 4. Increase the height of the ground floor to a minimum of 14 feet-6 inches.
 5. Revise the building to have a first floor that is visually taller than the second floor.
 6. Revise the proposed materials of the building to include materials that are visually compatible with surrounding historic commercial buildings.
 7. Revise the storefronts, on both the east and north facades to include a sill or to extend from at 18-24 inch tall base of contrasting material. - PASS
 8. Revise the locations of the proposed second floor awnings.
 9. Reduce the Ell Street curb cut from 24 feet to 20 feet maximum.
 10. Reduce the depth of the 15 foot recessed entrance on the front façade.
 11. Revise the two front façade recesses to be the same width.
 12. Include storefront along the entire ground floor of the front façade.
 13. Restudy the design and locations of all of the metal awnings.

*Additionally, the Board decided that both Parts I and II can be heard at the next meeting.

Vote Results

Motion: Robin Williams

Second: Tess Scheer

Debra Caldwell	- Aye
Justin Gunther	- Aye
Nicholas Henry	- Aye
Keith Howington	- Abstain
Zena McClain, Esq.	- Aye
Stephen Glenn Merriman, Jr.	- Aye
Marjorie W Reed	- Aye
Tess Scheer	- Aye

Robin Williams

- Aye

IX. REQUEST FOR EXTENSION

17. Petition of Neil Dawson for Dawson Architects | 13-006346-COA | 222 East Gordon Street | Request for One Year Extension

Attachment: [Request for Extension.pdf](#)

Attachment: [Staff Recommendation- extension- 13-006346-COA.pdf](#)

Attachment: [COA - 222 East Gordon Street 13-006346-COA.pdf](#)

Attachment: [Submittal Packet Drawings.pdf](#)

Attachment: [Submittal Packet Material Specifications.pdf](#)

Attachment: [Submittal Packet- photographs.pdf](#)

Board Action:

The Savannah Historic District Board of Review does hereby approve for a 12 month extension of the Certificate of Appropriateness (COA) issued on January 8, 2014 for alterations to 222 East Gordon Street [File No. 13-003646-COA] to expire on January 8, 2016. - PASS

Vote Results

Motion: Nicholas Henry

Second: Stephen Glenn Merriman, Jr.

Debra Caldwell - Aye

Justin Gunther - Aye

Nicholas Henry - Aye

Keith Howington - Abstain

Zena McClain, Esq. - Aye

Stephen Glenn Merriman, Jr. - Aye

Marjorie W Reed - Abstain

Tess Scheer - Aye

Robin Williams - Aye

X. APPROVED STAFF REVIEWS

18. Petition of Scotty Snipes | 15-000084-COA | 130 Habersham Street | Staff Approved - Roof Replacement

Attachment: [COA - 130 Habersham Street 14-000084-COA.pdf](#)

Attachment: [Submittal Packet - 130 Habersham Street 15-000084-COA.pdf](#)

No action required. Staff approved.

19. Petition of Marija Bumgarner for City of Savannah | 15-000114-COA | 702 West Oglethorpe Avenue | Staff Approved - Wayfinding Signage Phase I - Various Locations

Attachment: [8305-3323 Hist Savannah Ph1 1 8 15 notes \(2\).pdf](#)
Attachment: [Submittal Packet- Wayfinding Signage Program.pdf](#)
Attachment: [COA - Various Locations Phase 1 15-000114-COA.pdf](#)

No action required. Staff approved.

20. [Petition of Marija Bumgarner for City of Savannah | 15-000116-COA | 255 Montgomery Street | Staff Approved - Wayfinding Signage Phase 3" - Various Locations](#)

Attachment: [8305-3323 Hist Savannah Ph3 1 8 15notes \(2\).pdf](#)
Attachment: [COA - Various Locations Phase 3 15-000116-COA.pdf](#)
Attachment: [Submittal Packet- Wayfinding Signage Program.pdf](#)

No action required. Staff approved.

21. [Petition of John Pulcini | 15-000146-COA | 503 East Broughton Street | Staff Approved - Remove Chimney](#)

Attachment: [COA - 503 East Broughton Street 14-000146-COA.pdf](#)
Attachment: [Submittal Packet-503 E. Broughton st. 15-000146-COA.pdf](#)

No action required. Staff approved.

22. [Petition of Joshua Beckler for Coastal Canvas | 15-000178-COA | 7 West York Street | Staff Approved - Awning](#)

Attachment: [COA - 7 West York Street 15-000178-COA.pdf](#)
Attachment: [Submittal Packet - 7 West York Street 15-000178-COA.pdf](#)

No action required. Staff approved.

23. [Petition of Doug Patten for City of Savannah | 15-000288-COA | 621 Drayton Street | Staff Approved - Alterations to Forsyth Park Fountain and Bandshell](#)

Attachment: [COA - 621 Drayton Street 15-000288-COA.pdf](#)
Attachment: [Submittal Packet - 621 Drayton Street 15-000288-COA.pdf](#)

No action required. Staff approved.

24. [Petition of Brenda K. Pearson for Dawson Architects | 15-000308-COA | 345 Bull Street | Staff Approved - Color Change](#)

Attachment: [COA - 345 Bull Street 15-000308-COA.pdf](#)
Attachment: [Submittal Packet - 345 Bull Street 15-000308-COA.pdf](#)

No action required. Staff approved.

25. [Petition of Neil Dawson for Dawson Architects | 15-000350-COA | 130 Habersham Street | Staff Approved - Color Change](#)

Attachment: [COA - 130 Habersham Street 15-000350-COA.pdf](#)

Attachment: [Submittal Packet - 130 Habersham St. - 15-000350-COA.pdf](#)

No action required. Staff approved.

26. [Amended Petition of Robert & Mary Bristol | 15-000362-COA | 502 East Oglethorpe Avenue | Staff Approved - Wood Fence](#)

Attachment: [Application and Submittal Packet - 502 East Oglethorpe Avenue 15-000362-COA.pdf](#)

Attachment: [COA - 502 East Oglethorpe Avenue 15-000362-COA.pdf](#)

No action required. Staff approved.

27. [Petition of Barry Morton | 15-000412-COA | 546 East Congress Street | Staff Approved - Color Changes](#)

Attachment: [COA - 546 East Congress Street 15-000412-COA.pdf](#)

Attachment: [Submittal Packet - 546 E. Congress St. - 15-000412-COA.pdf](#)

No action required. Staff approved.

28. [Petition of Glen Zittrouer for Martin & Zittrouer Construction | 15-000417-COA | 201 East River Street | Staff Approved - Window](#)

Attachment: [COA - 201 East River Street 15-000417-COA.pdf](#)

Attachment: [Submittal Packet - 201 East River Street 15-000417-COA.pdf](#)

No action required. Staff approved.

29. [Petition of Neil Dawson for Dawson Architects | 15-000465-COA | 345 Bull Street | Staff Approved - Door](#)

Attachment: [2015-01-27_345 Bull Street_HDBR Application Amendment SIGNED \(2\).pdf](#)

Attachment: [2015-01-27_345 Bull Street_HDBR Revised Drawings \(2\).pdf](#)

Attachment: [COA - 345 Bull Street 15-000465-COA.pdf](#)

No action required. Staff approved.

30. [Petition of doug Bean for doug Bean Signs | 15-000467-COA | Staff Approved - Sign](#)

No action required. Staff approved.

31. [Petition of Doug Bean for Doug Bean Signs | 15-000467-COA | Staff Approved - Sign](#)

Attachment: [COA - 10 Whitaker Street 15-000467-COA.pdf](#)

Attachment: [Submittal Packet - 10 Whitaker Street 15-000467-COA.pdf](#)

No action required. Staff approved.

32. [Petition of Jon Ramsey | 15-000469-COA | 130 West Jones Street | Staff Approved - Shutters](#)

Attachment: [COA - 130 W. Jones Street 15-000469-COA.pdf](#)

Attachment: [Submittal Packet - 130 W. Jones St. - 15-000469-COA.pdf](#)

No action required. Staff approved.

33. [Petition of Barry Morton | 15-000486-COA | 31 East Jones Street | Staff Approved - Windows/Footing Brick Wall](#)

Attachment: [COA - 31 East Jones Street 15-000486-COA.pdf](#)

Attachment: [Submittal Packet - 31 East Jones Street 15-000486-COA.pdf](#)

No action required. Staff approved.

34. [Petition of Joshua Beckler for Coastal Canvas | 15-000512-COA | 125 Martin Luther King Jr. Boulevard | Staff Approved - Awnings](#)

Attachment: [COA - 125 Martin Luther King Jr. Boulevard 15-000512-COA.pdf](#)

Attachment: [Submittal Packet - 125 MLK Blvd. - 15-000512-COA.pdf](#)

No action required. Staff approved.

35. [Petition of Stewart Dohrman | 15-000529-COA | 124 Abercorn Street | Staff Approved - Restoration Work](#)

Attachment: [COA - 124 Abercorn Street 15-000529-COA.pdf](#)

Attachment: [Submittal Packet - 124 Abercorn Street 15-000529-COA.pdf](#)

No action required. Staff approved.

36. [Petition of Chris Wigley | 15-000530-COA | 23 East Gordon Street | Staff Approved - Color Changes](#)

Attachment: [COA - 23 East Gordon Street 15-000530-COA.pdf](#)

Attachment: [HDBR Complete Application and Submittal Packet \(2\).pdf](#)

No action required. Staff approved.

37. [Petition of Cassie Justen | 15-000533-COA | 210 West Jones Street | Staff Approved - Roof Repair](#)

Attachment: [COA - 210 West Jones Street 15-0005333-COA.pdf](#)

Attachment: [Submittal Packet - 210 West Jones Street 15-000533-COA.pdf](#)

No action required. Staff approved.

38. [Petition of Matthew Hallett | 15-000543-COA | 204 West Jones Street | Staff Approved - Window](#)

Attachment: [COA - 204 West Jones Street 15-000543-COA.pdf](#)

Attachment: [204 West Jones.pdf](#)

No action required. Staff approved.

39. [Petition of Seth Nelson | 15-000544-COA | 213-215 West Gaston Street | Staff Approved - Replace Roof](#)

Attachment: [213 - 215 West Gaston Street 15-000544-COA.pdf](#)

Attachment: [LandmarkSeriesBrochSoutheast.pdf](#)

No action required. Staff approved.

XI. WORK PERFORMED WITHOUT A CERTIFICATE OF APPROPRIATENESS

40. [February 11, 2015 - Report of Work Performed Without a COA](#)

Attachment: [HDBR Michalak Work Without a COA 2-11-15.pdf](#)

Mr. Howington explained that the report on work performed without a Certificate of Appropriateness is attached to the agenda.

XII. REPORT ON ITEMS DEFERRED TO STAFF

XIII. NOTICES, PROCLAMATIONS, and ACKNOWLEDGEMENTS

Notices

41. [Next Case Distribution and Chair Review Meeting - Thursday, February 12, 2015 at 3:30 p.m. in the West Conference Room, MPC, 110 East State Street](#)

42. [Next Meeting - Wednesday, March 11, 2015 at 1:00 p.m. in the Arthur A. Mendonsa Hearing Room, MPC, 112 E. State Street](#)

XIV. OTHER BUSINESS

New Business

43. [Ex-Officio membership on the Historic District Board of Review](#)

Ms. Harris reported that at the Board's retreat held on December 5, 2014, discussion was held regarding a representative from the Historic Savannah Foundation (HSF) serve on the Historic District Board of Review as an ex-officio member. The staff was directed to research the possibility of having an ex-officio representative serve on the Historic District Board of

Review.

Ms. Harris explained that some counties in the U.S. have representatives from nonprofit organizations serve on their board. Specific examples were given of Richmond, VA who has a nine member Review Board. Five members are appointed by City Council and four members are assigned from specific organizations and are voting members.

Ms. Harris said she made an inquiry to the Georgia Preservation Commission Alliance "list serve" and received two responses. The LaGrange Historic Preservation Commission has the Director of Troupe County Historical Society and Archives serve in a permanent seat on their commission. It is ex-officio and non-voting. The Roswell Historic Preservation Commission has a permanent non-voting seat assigned to a representative of the Roswell Historical Society.

Ms. Harris reported that she discussed with Mr. Carey the possibility of having an ex-officio member serve on the Review Board from the Historic Savannah Foundation (HSF). She said Mr. Carey discussed this with the HSF Board who felt it would be okay, but they wanted it to be a non-voting membership. Ms. Harris said if the Board is interested in having an ex-officio member serve on the Board, the ordinance would need to be changed.

Mr. Howington asked if the ex-officio member would be counted in their quorum.

Ms. Harris stated that she would ask the City Attorney this question. She said, however, as the Board recalls, they have discussed changing the quorum from seven members present to six members. A text amendment would need to be done to make the change.

McClain said if the ex-officio member does not take an active part in the decision-making process, she did not believe that having the person would be beneficial to the Historic District Board of Review. She does not see a reason to change the ordinance.

Mr. Merriman agreed with Ms. McClain.

BOARD DECISION

The Board agreed not to pursue the ex-officio membership on the Historic District Board of Review.

The Board asked staff if they knew when the vacant position would be filled by City Council.

Ms. Harris answered no, but staff has been communicating with the City Clerk's office regarding the vacancy. Hopefully, the vacancy will be filled with in the next month.

XV. ADJOURNMENT

44. [Adjourned](#)

There being no further business to come before the Historic District Board of Review, Mr. Howington adjourned the meeting at approximately 3:30 p.m.

Respectfully Submitted,

Ellen Harris
Director of Urban Planning and Historic Preservation

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