



## Historic Preservation Commission

112 East State Street  
July 27, 2022 1:00 PM  
MINUTES

### SUB-COMMITTEE MEETING - July 27, 2022 Historic Preservation Commission

No testimony was heard nor votes taken regarding any petition during the meeting.

Members Present: Rebecca Fenwick, Chair  
Mae Bowley  
Robin Williams

Member Absent: Darren Bagley-Heath

Staff Present: Pamela Everett, Assistant Executive Director  
Leah Michalak, Historic Preservation Director  
Bri Morgan, Administrative Assistant  
Julie Yawn, Systems Analyst

#### I. CALL TO ORDER AND WELCOME

#### II. SIGN POSTING

#### III. CONSENT AGENDA

#### IV. ADOPTION OF THE AGENDA

##### [1. Adopt the July 27, 2022 HPC Sub-Committee Agenda](#)

##### **Motion**

The HPC Sub-Committee motioned to adopt the July 27, 2022 HPC Sub-Committee Agenda.

##### **Vote Results ( Approved )**

Motion: Robin Williams

Second: Mae Bowley

Rebecca Fenwick	- Abstain
Virginia Mobley	- Not Present
Robin Williams	- Aye
Darren Bagley-Heath	- Not Present
Jeff Notrica	- Not Present
Mae Bowley	- Aye
Kiersten Connor	- Not Present
Kathy S. Ledvina	- Not Present

Brian Arcudi

- Not Present

## V. APPROVAL OF MINUTES OF PREVIOUS MEETING

### 2. Approve the May 18, 2022 Sub-Committee Meeting Minutes

📎 [05.18.22 SUB-COMMITTEE MEETING MINUTES.pdf](#)

#### **Motion**

The HPC Sub-Committee motioned to adopt the May 18, 2022 HPC Sub-Committee meeting minutes.

#### **Vote Results ( Approved )**

Motion: Robin Williams

Second: Mae Bowley

Rebecca Fenwick	- Abstain
Virginia Mobley	- Not Present
Robin Williams	- Aye
Darren Bagley-Heath	- Not Present
Jeff Notrica	- Not Present
Mae Bowley	- Aye
Kiersten Connor	- Not Present
Kathy S. Ledvina	- Not Present
Brian Arcudi	- Not Present

## VI. ITEM(S) REQUESTED TO BE REMOVED FROM THE FINAL AGENDA

## VII. CONTINUED AGENDA

## VIII. REQUEST FOR EXTENSION

## IX. REGULAR AGENDA

### 3. Deconstruction

Ms. Fenwick stated she believes it has come a long way. Requested Board so share their thoughts.

Mr. Williams shared regarding deconstruction for salvage versus relocation. Deconstruction: write a definition of deconstruction and add to Ordinance. Also 'relocation' and 'demolition' for definition section of Ordinance. 3.18.8

Per the Ordinance, it would be viewed as new construction. It cannot be moved from one district to another, not delisted unless it loses all its integrity.

Staff should be contacted prior to building relocation. Building plans should be submitted prior to relocation.

Language should be clarified. Suggestions presented at next meeting and decide on verbiage.

Ms. Bowley presented her thoughts about adding 'deconstruction' wherever the word 'demolition' occurs. Trying to provide additional options other than demolition.

Write a definition for 'deconstruction', 'relocation', and 'demolition'..

Review 7.9, 7.10,. 7.11.

#### 4. Legacy Homeowner Ordinance Provision

📎 [NEXT STEPS\\_Revised 6-13-2022.pdf](#)

Ms. Fenwick stated there needs to be a review of the City's 'next steps' document. Somehow have owner have knowledge they are in a historic structure and how to access the Ordinance for permitted/restricted changes.

Marketing campaign to notify necessity of permission before altering structure. Notify new owners through utility mailings in historic districts. Grants for sign designation. Bring examples to next meeting.

Notify residents of City of Savannah Home Repair Program for assistance.

Street signs to indicate the various historic districts, as City replaces signs. Brown signs refer to cultural/historic neighborhoods. Neighborhood symbols, plaque programs, for insignia flag. Grants.

#### 5. Ordinance Exterior Building Materials - Stucco

📎 [22preserve-brief-stucco\\_1.pdf](#)

📎 [128-e-broughton-historic-maps-and-photo.pdf](#)

📎 [how-to-specify\\_-stucco-architizer-journal\\_1.pdf](#)

📎 [moisture-management10959\\_1.pdf](#)

📎 [sec-79-victorian-historic-overlay-district-1.pdf](#)

📎 [sec-135-defined-terms-historic-1.pdf](#)

📎 [sec-710-cuylar-brownville-historic-overlay-district.pdf](#)

📎 [sec-711-streetcar-historic-overlay-district.pdf](#)

📎 [stucco-climate-zones\\_1.pdf](#)

📎 [stucco-faq\\_-\\_stucco-manufacturers-association\\_-\\_qa-about-stucco-applications\\_1.pdf](#)

📎 [stucco-on-masonry\\_1.pdf](#)

📎 [hpc-sub-committee-21vi22\\_williams-feedback.pdf](#)

Differentiate between stucco and true stucco; stucco is used in other ordinances, true stucco only in historic.

Addition/removal of stucco criteria. Secretary of Interior Standards used to guide.

Ready to present to HPC Board/ED.

#### 6. Discuss How to Educate About the COA Process (added per the Chairperson's request)

### **X. APPROVED STAFF REVIEWS**

**XI. NOTICES, PROCLAMATIONS, AND ACKNOWLEDGEMENTS**

**XII. OTHER BUSINESS**

[7. Discuss Potential Future Sub-Committee Meeting\(s\)](#)

**XV. ADJOURNMENT**

[8. Adjourn](#)

There being no further business to present, Mr. Williams motioned to adjourn. Ms. Bowley seconded the motion at 2:04 p.m.

Respectfully submitted,

Leah G. Michalak  
Director of Historic Preservation

/bm

***The Chatham County - Savannah Metropolitan Planning Commission provides meeting minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.***