

The Chatham County–Savannah Metropolitan Planning Commission (MPC) is seeking qualified applicants for the contract position listed below:

CONTRACT PLANNER, ADVANCE PLANNING/SPECIAL PROJECTS

Reports to: Executive Director/CEO

Will work with the Executive Director/CEO and Advance Planning team on the updates to the City of Savannah and Chatham County Comprehensive Plans. Contract Planner will be responsible for:

- Performing professional and technical work in a range of areas to include land use planning, zoning, ordinance review, natural resources, transportation, historic resources, sustainability, and resiliency with limited supervision
- Developing strategies to promote economic and community development and efficient land use consistent with community goals and objectives
- Collecting and organizing statistical data for demographic and socioeconomic studies and analyses for the Comprehensive Plans in compliance with Georgia law/Georgia Department of Community Affairs (DCA) requirements; and
- Utilizing GIS/mapping using ArcView GIS software to improve current and long-range planning functions

Skills: Planner must possess strong Project management skills and techniques. Experienced in researching planning issues, land use planning, evaluating alternatives, making sound recommendations, and preparing and presenting information graphically and in writing. Must have the ability to use research methodology and standard statistical procedures in applying economic, demographics and social data in Advance Planning. Must have the ability to communicate effectively in both oral and written presentations. Required to exercise considerable initiative and independent judgment in all phases of work. Excellent interpersonal, written/oral communication and public presentation skills are essential. Previous hands-on experience in a collaborative work environment with land use, sustainability and resilience, urban planning, and project management is desired.

Educational Background: A Bachelor’s Degree is required. A Master’s Degree or extensive experience is preferred. The candidate should have a degree in Urban Planning or a closely related field and ten (10) years of work experience in Planning, drafting Comprehensive Plans or any equivalent combination of education, training, and experience.

Send resume, cover letter and writing sample to: Pamela Everett, Assistant Executive Director Compliance & Operations, Chatham County-Savannah Metropolitan Planning Commission, P. O. Box 8246, Savannah, GA 31412-8246; phone: 912-651-1440 or email: everettp@thempc.org with the following subject line: **Contract Planner**

MPC IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H