

SAVANNAH - CHATHAM HISTORIC SITE AND MONUMENT COMMISSION

**REGULAR MEETING
112 EAST STATE STREET**

ARTHUR A. MENDONSA HEARING ROOM

December 21, 2006

4:00 P.M.

MINUTES

HSMC Members Present:

**Walter Wright, Chairman
Gordon Smith, Vice-Chairman
Phillip Williams, Commission Member
Frank Lang, Ex-Officio**

HSMC Members Not Present:

LaVerne Ricks-Brown, Secretary

HSMC/MPC Staff Present:

**Ellen Harris, Preservation Planner
Janine N. Person, Administrative Assistant**

I. CALL TO ORDER

Mr. Wright called the meeting to order at 4:15 p.m.

II. REVIEW MASTER PLAN AND GUIDELINES

Ms. Harris stated she had incorporated comments from other City departments. Ms. Harris reiterated how the Master Plan was established, and stated the Technical Advisory Committee met earlier that morning and she had incorporated their comments into the document.

Mr. Wright asked about the process Ms. Harris followed in producing the document.

Ms. Harris stated she used guidelines from other cities, mostly Washington, D.C., as it has the most comprehensive plan. It is similar to Savannah on a larger-scale, and she spent approximately two months researching what other cities had done. She reviewed the Master Plan noting that the Technical Advisory Committee asked that Appendix 3 be added to create a Recommended Artist Selection Process. The Commission's comments were incorporated. She stated she will give the Commission members a copy of the final version once City Council has approved the document.

HSMC ACTION: Mr. Smith made a motion that the Savannah – Chatham Site and Monument Commission does hereby approve the Markers, Monuments, and Public Art Master Plan and Guidelines as revised. Mr. Williams seconded the motion and it passed unanimously.

III. OTHER BUSINESS

Ms. Harris stated the next meeting scheduled for January 4, 2007, will be cancelled due to no applications having been received.

IV. ADJOURNMENT

There being no further business to come before the Savannah - Chatham Historic Site and Monument Commission, the meeting was adjourned at approximately 5:30 p.m.

Respectfully Submitted,

Ellen Harris
Preservation Planner

EH/jnp