

SAVANNAH AREA GEOGRAPHIC INFORMATION SYSTEMS BOARD MEETING

Meeting Summary Minutes

Jerry Surrency Room – Savannah-Chatham County Metropolitan Planning Commission

110 East State Street

November 29, 2018

9:00 A.M.

Voting Members	Representing	Present
G. Holmes Bell	Hussey, Gay, Bell	X
James J. Collins, III	Resident at Large	X
Rob Hernandez	City of Savannah	Absent
Matt Gignilliat	Georgia Power	Absent
Paul Hinchey	St. Joseph's/Candler Hospital System	Absent
Russ Clark (for D. Lane)	Georgia Tech - Savannah	X
Lee Smith	Chatham County	Absent

Voting Member Alternatives

Damien Hoffman	City of Savannah	X
Suzanne Cooler	Chatham County	X

Others Present

George Fidler	Savannah Hilton Head Airport	Absent
Melony West	MPC	X
Lara Hall	MPC	X
Brad Trower	St. Joseph's/Candler Hospital System	X
Todd Smith	Tybee Island	Absent

1) Welcome

Meeting was called to order at 9:07 a.m. by James Collins.

2) Action Item

A. Approval of Minutes

- i. The April 10, 2018 Meeting Minutes were approved. Motioned by James Collins and seconded by Holmes Bell.
- ii. The July 31, 2018 Meeting Minutes were approved. Motioned by James Collins and seconded by Holmes Bell.

B. Proposed Meeting Dates for 2019

Ms. Hall informed of the proposed meeting dates and were scheduled to conflict with no other scheduled holidays or special events at this time. Mr. Collins recommended sending to all Board Members before approving. Notes of changes are included in agenda packet.

C. Review of Board Bylaws and Members

- i. Bylaws - Ms. Hall stated the original and mark-ups were sent to all. Changes are on Page 10.
 - a. City of Savannah and Chatham County always have one permanent seat each.
 - b. The three rotating seats will include a member of the University System of Georgia, a member of the private enterprise community, and a member from another government agency.
 - c. Ms. Cooler suggested: A. COMPOSITION, item 3: Associate Members: the voting members may collectively appoint up to three (3) Associate Members. The Associate Members shall be selected from various technical fields, including Property Transactions, Emergency Response and Management, Information Technology, and Engineering. Planning or related field Staff will compile a list of possible candidates for the Board. The selected candidates would then be invited to serve a term as an Associate Board Member.
 - d. Meetings: electronic attendance may be an option.
- ii. Members - Mr. Russ Clark is representing Ms. Diane Lane of Georgia Tech. Mr. Damien Hoffman - Interim IT Director for City of Savannah. Mr. Bell motioned to approve with Ms. Cooler's changes, seconded by Ms. Cooler.

3) Report Items

A. Budget Report – Melony West

Revenues are ahead of projections. Tybee and Pooler are now members providing more income. Additional ESRI license had to be purchased. Expect December to end about even.

B. Imagery/LIDAR – Lara Hall

- i. Expect new in-house imagery within the coming weeks, with processing completed by December 2018 (no more out-sourcing). Map service on web-viewers will be available.
- ii. LiDAR was coordinated with CRC, costs are drastically reduced. Data to be captured January - March 2019, pilot data to be provided in July 2019; all products to be delivered in 2020 of an 80-county state flyover. Funded by SPLOST.

C. Census 2020 LUCA – Lara Hall

All municipalities to do LUCA process. Phase 1 completed in August 2018; October 2019 to appeal any rejections from LUCA. Only new addresses can be submitted.

Census tracts will have boundaries evaluated; 120 calendar days to submit updates, beginning in January 2019.

D. E911 Executive Advisory Board

Dispatch center is being transferred from City of Savannah to Chatham County.

Board will consist of various directors. There will be a mapping subcommittee; formatting standard recommendations have made and adopted regarding GIS data, as:

- i. Adopt addressing standards, under which one agency will sign off on new addresses and street names for the entire county, with the purpose to prevent any further duplication.
- ii. Outline specific GIS data standards for all necessary layers to 911 dispatch operations, following the NENA standards published this year.
- iii. Create a Public Safety GIS position to fill immediately. This position would focus on the implementation of the top 2 recommendations, along with public safety dispatch analysis and post event data collection and analysis.
- iv. Develop addressing standards specifically for all fire hydrants throughout Chatham County. These standards will be presented at a future meeting.

All recommendations were approved to move up to the E911 Advisory Board, except for #3, creating a Public Safety GIS position.

The next subcommittee meeting is December 5, 2019.

E. GIS Day – 413 students participated. Prize scholarships were awarded.

F. SAGIS Presentation – Lara Hall

- i. Activities Update since July 2018
 - a. Savannah Fire – drive time analysis, ISO accreditation maps, call data heat maps
 - b. Develop process for addressing in Savannah and unincorporated county
 - c. Development of Pooler Fire to create service districts
 - d. Assist with NewZO Map viewer and analysis
 - e. Supporting redesign of MPC website
 - f. Completed training and conferences: SEGA URISA meeting (Sept), Georgia Geospatial Conference (Oct), Team Leadership Training (Oct-Dec)
 - g. Developing network analysis service to identify response times for fire stations throughout the county in 15-second intervals
 - h. Focus on SAGIS.org upgrade, to include ‘how-to videos;
 - i. Meetings, scheduling, and necessary preparation for 12th GIS Day Savannah
 - j. Provide GIS support for new CAD system for Chatham Sheriff’s Office
 - k. Coordinated SEGA URISA event at MPC on Sept. 5, 2018: presentation by Tony Giarrusso, GA Tech, on the Atlanta Urban Tree Canopy Study
 - l. Continuing the development and improvement of online map viewers
 - m. Develop process for incorporation of new parcel identification numbers and data

- ii. Upcoming Projects and Support
 - a. Developing SAGIS Annual Work Plan and 5 Year Strategic Plan
 - b. Sharing new SAGIS.org website, requesting feedback and publishing
 - c. Organizing and tiling imagery for new databases/server
 - d. Incorporating Pooler zoning data from CAD to GIS
 - e. Working with public safety departments on district maps
 - f. Begin Census 2020 PSAP process
 - g. Support the Sea Level Sensor Project with Georgia Tech
 - h. Ongoing projects and support
 - 1. Provide support as Chapter President for the Southeast Georgia URISA subchapter through 2018
 - 2. Edit addressing and street centerlines in response to 911 reports and new development
 - 3. Provide addressing services for Savannah and Chatham County
 - 4. Continue training, outreach and updates for the updated Internal Government Map (iMap) Viewer for city and county staff
 - 5. Continued support of Cityworks and Engergov for City of Savannah, Chatham County, and HH-SAV International Airport
 - 6. Data and website updates quarterly for www.sagis.org
- iii. Long-Term Projects
 - a. Census 2020 partnership with all Chatham County municipalities
 - b. Ortho-imagery flight and LiDAR contract completion
 - c. Updating and maintaining www.SAGIS.org to current technology
 - d. Coordinating with Chatham County for software implementation 2018
 - e. Co-chair the GIS/Mapping subcommittee for E911 Executive Advisory Board
 - f. Planning and preparation for the next major SAGIS software and hardware upgrade
 - g. Strategic Partner Integration – working with local municipalities and regional counties on becoming SAGIS partners
 - 1) Tybee signed our agreement in April.
 - 2) Pooler signed the agreement backdated to April (due to LUCA participation).

4. Adjournment

Meeting adjourned at 10:11 a.m.

/bf