

**AREA GEOGRAPHIC INFORMATION SYSTEMS (SAGIS)
BOARD MEETING SUMMARY MINUTES**

**MPC JERRY SURRENCY CONFERENCE ROOM
110 EAST STATE STREET**

AUGUST 25, 2009

9:00 AM

<u>Voting Members</u>	<u>Representing</u>	<u>Present</u>
Dr. David Frost	Georgia Tech	X
Russ Abolt	Chatham County	X
Michael Brown	City of Savannah	X
Cathy Hill	Georgia Power	Absent
Paul Hinchey	St. Joseph's/Candler	X
Joseph Ross, Jr.	American Society of Civil Engineers	X

<u>Voting Member Alternates</u>	<u>Representing</u>	<u>Present</u>
Susan Cooler	Chatham County	Absent
Jerry Cornish	City of Savannah	Absent
Cam Mathis	City of Savannah	X
Chris Morrill	City of Savannah	X
Julian Pafford	Georgia Power	X

<u>Others Present</u>	<u>Representing</u>	<u>Present</u>
Tom Thomson	MPC	X
Melody West	MPC	X
Noel Perkins	SAGIS	X
Mary E. Mitchell	MPC	X

I. CALL TO ORDER

Chairman Dr. David Frost called the August 25, 2009 SAGIS Board Meeting to order at 9:10 a.m.

II. ACTION ITEMS

- A. Upon motion of Mr. Michael Brown, seconded by Mr. Russ Abolt and carried, the February 24, 2009 meeting minutes were approved.
- B. Upon motion of Mr. Abolt, seconded by Mr. Brown and carried, the May 26, 2009 meeting minutes were approved.
- C. Mr. Abolt made a motion that the SAGIS Board approves an amendment to the SAGIS's Board Article IV to read that "the first member to fill the rotating seat will be the Vice-President for Georgia Power- Coastal Region or his/her designee."

Mr. Truitt Eavenson of Georgia Power is officially on the SAGIS's Board effective May, 2009, replacing Ms. Cathy Hill.

III. REPORTS

A. Budget Report – Ms. Melony West gave the budget report as of June 30, 2009. She stated as everyone knows, the economy has an effect on SAGIS just as with other governments. SAGIS did not receive the budget that was expected for 2010, but they are able to meet expenditures and maintain present staffing level. SAGIS will not be able to add new staff, although they are several persons short than what was originally projected. Also, they will not be able to add any more software. The SAGIS staff, along with Mr. Perkins, manages to accomplish a lot. As of today, SAGIS has not received its 2010 budget from the City of Savannah. She does not expect the budget to be any more than this year.

Mr. Abolt asked that when the opportunity presents itself for SAGIS to make money, does the staff have the capacity to do so or would we be in a pinch. Mr. Perkins explained that it would require a lot of programming time. SAGIS would be in a pinch because time is the only negotiating component. Mr. Abolt suggested that when the opportunity presents itself for SAGIS to make money that the Board get together quickly so they will be able to help the staff come up with a plan to do so.

Mr. Thomson stated that some of the smaller cities that SAGIS is trying to attract have been affected by the economy. SAGIS will continue to look into proprietary services. Mr. Brown said the County may provide a larger increase for 2010, but the City will provide the same level of funding as this year. Chairman Frost stated that some things might need to be prioritized and if an opportunity comes up where the Board needs to get together, than they will do so.

Mr. Perkins believed that the Board was already aware of this, but he just wanted to reiterate that SAGIS's programming is very unique.

B. SAGIS Update

1. **Activities Update (May, 2009- August 2009)** – Mr. Perkins reported that SAGIS completed the activities outlined below in the past three months:

a. **Lidar data review and quality assurance/quality control.** Our OA/QC process has highlighted some items that are being addressed and as a result it delayed the delivery of the dataset until October 2009.

- b. ArcGIS server (9.3) implementation and testing on the test environment.** The ArcGIS server is up and running. We have created a small sample of services that are being tested and are running as pilot projects for Park & Tree. SAGIS is also building a map service out of Atlanta that will be consumable.
- c. Strategic Plan.** Still working on the plan.
- d. Strategic Partner Integration.** Trying to get strategic partners on board with SAGIS. Savannah Chatham County Public School System is joining (awaiting final SCCPSS board approval). The Savannah – International Airport will be presenting SAGIS in its budget for 2010.
- e. Southside Fire.** Staff worked with the Southside Fire for their data upgrade.
- f. E-911 and CEMA.** Staff is working with E-911 and CEMA on the integration of the US National Grid into the CAD system as well as the search and rescue map book.
- g. City of Savannah's Information Technology (IT) Department and Development Services.** Staff worked with City's IT department and Development Services to create a spatial layer of the City's Site Plan Review data. The next steps are the automation of this dataset. Staff will also work on mapping the VIPS dataset.
- h. County Engineering.** Staff continues to work with County Engineering on the Right-of-Way project and the Storm Water Inventory.
- i. County Public Works.** Staff is working with County Public Works to make available all the Flood Gates locations and pictures.
- j. City and County Floodplain Managers.** Staff is working with both City and County floodplain managers on the mapping and central storage of the Elevation Certificates.

SAGIS will continue its public outreach to all individuals and groups that request information or a presentation.

- 2. Upcoming Activities (August-November)** Mr. Perkins reported on the following activities that SAGIS will be doing and at the November 24, 2009 SAGIS Board meeting, he will provide an update on these activities:

- a. Lidar.**

- b. Continuation of specific data set mapping.**
- c. ArcGIS Server**
- d. GIS Day – November 19, 2009**
- e. Strategic Plan**
- f. Strategic Partner Integration.** Try to get strategic partners on board with SAGIS.

SAGIS will continue its public outreach to all individuals and groups that request information or a presentation.

Mr. Brown stated that other municipalities were benefiting from the SAGIS's data. He is looking for the municipalities to buy into this system. SAGIS is a critical tool. Discussion was held on the different ways that could be pursued to possibly get the other municipalities involved with SAGIS.

Mr. Perkins said plans are underway to bring SAGIS.org in-house. He reminded the Board that GIS Day will be held on Thursday, November 19, 2009 at the 165 Air Wing. Only eighth graders will be involved this year. The GIS Lab is at DeRenne Middle School. SAGIS is involved with the programs at Savannah State, Armstrong, and Georgia Tech.

IV. ADJOURNMENT

The next meeting will be on November 24, 2009 at 9:00 a.m. There being no other business to come before the Board, Chairman Frost adjourned the August 25, 2009 SAGIS Board Meeting at 10:05 a.m.

Respectfully Submitted,


Noel Perkins
SAGIS Director

NP:mem